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In pursuance of Govt. notification, no: BTC/EDN(HS)-22/2022/Pt-1/18 dated the 26th of Sep., 23, Director Education, Bodoland Territorial Council invites online applications on fixed term contract for 11 months (renewable based on satisfactory performance) from intending eligible candidates for the position of

Faculty Member –1 No. (For Physics) for Bodofa U.N. Brahma Super 50 Engineering residential Coaching Centre in Kokrajhar

***Qualification & Experience**

- Minimum Qualification M.Sc in Physics or B.E/B.Tech/M.E/M.Tech (Candidates with first class degree throughout and an overall good academic record will be preferred) Degrees obtained by the candidate must be awarded by a recognized University/Institute.
- Teaching experience in professional coaching institutes for engineering/medical aspirants.
- Knowledge of curriculum development for JEE entrance examinations.
- Proven track record of preparing, coaching & mentoring engineering aspirants and creating a conducive learning environment amongst students.
- Experience of handling day to day affairs of students of a residential coaching institute.

Roles and Responsibilities:

1. Report to the Nodal Officer of Bodofa U.N Brahma Super 50 Engineering Program.
2. Coordination with the Nodal Officer, Director Education - BTC and other teaching & non-teaching staff of the Coaching Centre.
3. Prepare complete schedule for the day-to-day classes, coordinate with teachers both online and offline.
4. Prepare time table for students.
5. Available round the clock for the proper functioning of the project.
6. Take care of on boarding of students and other resource persons (as and when required).
7. Maintain conducive study environment in study halls, classrooms and hostels.
8. Supervision/Mentoring & Coaching of the students.
9. Support in selection, admission and recruitment process.
10. Keep track of students' wellbeing and mental health issues.

Salary – Rs. 75,000/- p e r month (all inclusive) based on experience and academic records. Please send your CVs on or before 7th Oct. 2023, addressed to The Director, Education-Govt.of Bodoland Territorial Council at debtckoj@gmail.com

Date of Interview: 10th Oct., 2023 in Kokrajhar.

For queries (if any) please contact at (+91)-7896747971

**To limit applicants to reasonable numbers, Education Department has the right to set higher norms for scrutiny than minimum prescribed above.*

Sd/-

Director of Education,
Bodoland Territorial Council, Kokrajhar