

**ADVERTISEMENT**

Interested eligible candidates are hereby invited to attend the "Walk-in-Interview" for 6 (Six) positions of GIS Assistant under Mission Basundhara 2.0 for engagement on a contractual basis under the Directorate of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32 to be held on 23 February, 2024 from 11.00 AM onwards. Female candidates are strongly encouraged to apply.

SN.	Criteria	Details
1	Name of the Post	GIS Assistant
2	Total Vacancies	6 (Six)
3	Duration	11 months
4	Place of Work	GIS Lab, Office of Joint Director of Survey, Assam Dakhingaon-781040, Guwahati, Assam
5	Job Responsibilities	<ul style="list-style-type: none"> <li>• Digitization of geospatial data (Drone and HRSI) of Cadastral and Non-cadastral villages</li> <li>• Quality assurance checks on GIS data to ensure accuracy and completeness.</li> <li>• Feature Extraction from Drone and HRSI Data of Cadastral and Non-cadastral villages.</li> <li>• Linking of GIS and Textual Data in Dharitree software of DLR&amp;S.</li> <li>• Preparation of GIS - related reports, presentations, and data visualizations.</li> <li>• Provide GIS-related technical support to end-users on field.</li> <li>• Documentation of GIS Processes and procedures.</li> <li>• Support in creation of unified data model of GIS in Assam.</li> <li>• Design and planning of Modern Village architecture.</li> <li>• Any other GIS related work.</li> </ul>
6	Age	Above 21 years and not more than 40 years as on 01-Aug-2023. Age relaxation for reserved category candidates as per applicable Government policy.
7	Required Qualification	<p><b>Essential Qualification</b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in Geography/Geology or a related field along with Certificate/Diploma in GIS &amp; Remote Sensing or Geoinformatics.</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>• B.Tech/M.Tech/M.Sc. in GIS &amp; Remote Sensing/Geoinformatics; M.A./M.Sc. in Geography/Geology/Environmental Science along with Geoinformatics as one of core subject or in lieu of that a Certificate or Diploma in GIS &amp; Remote Sensing or Geoinformatics.</li> </ul> <p><b>Desirable Qualification</b></p> <ol style="list-style-type: none"> <li>i. Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications.</li> <li>ii. Familiarity with spatial data formats (e.g. Shapefiles, GeoJSON, KML) and coordinate systems.</li> <li>iii. Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data.</li> <li>iv. Effective communication and teamwork skills.</li> <li>v. Ability to work independently and prioritize tasks effectively.</li> <li>vi. Prior experience in a GIS-related role or internship is preferred but not mandatory.</li> </ol>
8	Experience	Preference will be given to candidates with having relevant work experience.
9	Skills	<p><b>Must have:</b></p> <ul style="list-style-type: none"> <li>• Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Map.</li> <li>• Proficiency in MS Word, Excel, Power Point, Google Does/ Spreadsheets</li> <li>• Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications.</li> <li>• Familiarity with spatial data formats (e.g., Shapefiles, GeoJSON, KML) and coordinate systems.</li> <li>• Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Effective communication and teamwork skills.</li> <li>• Ability to work independently and prioritize tasks effectively.</li> <li>• prior experience in a GIS-related role or internship is preferred but not mandatory.</li> <li>• Fluency in Assamese and English.</li> </ul>
10	Remuneration	Rs. 25,000/- Min to Rs. 30,000/- max per month based on experience and skills.
11	Documents (in original) to be brought for the interview	<ol style="list-style-type: none"> <li>1) Detailed Curriculum Vitae</li> <li>2) Photo identity &amp; Address Proof (Aadhar/DL etc.)</li> <li>3) Original Educational Qualification Certificates (HSLC onwards).</li> <li>4) Work Experience Certificates.</li> <li>5) Self-attested photocopies of all the certificates, mark sheets, experience certificates etc. to be submitted.</li> </ol>
12	Place of Interview	GIS Lab, Office of the Joint Director of Survey, Assam Dakhingaon-781040, Assam Landmark: Near Assam Survey and Settlement Training Centre, Dakhingaon.
13	Terms and Condition	<ol style="list-style-type: none"> <li>1. No TA/DA and accommodation will be provided for appearing in the interview.</li> <li>2. The offer is purely contractual and co-terminus with the end of the projects/requirement with no provision of regularization.</li> <li>3. The DLR&amp;S reserves the right to cancel/postpone the Interview without assigning any reason thereof.</li> </ol>

**Sd/- Director of Land Records & Survey etc., Assam**  
Rupnagar, Guwahati-32